# Planday Manager's Toolkit Competition terms

## 1. Introduction

1.1 By participating in the competition you are agreeing to these competition terms and conditions. The competition is being run by <u>Planday</u> Ltd., 3rd Floor, 7 Devonshire Square, EC2M 4YH, <u>marketing@planday.com</u>.

1.2 Competition will run from 25th March 2025 until the 30th April 2025.

## 2. Eligibility to Enter

2.1 The competition is open to all individuals who download the Manager's Toolkit on https://www.planday.com/lp/managers-toolkit. Entrants must be over 18 years of age. Planday employees and associates are excluded from the draw.

2.2 By entering the competition, you confirm that you are eligible to do so and that you are eligible to receive any prizes that may be awarded to you.

2.3 There is a limit of one entry per person and the competition is completely free to enter. Entrants will receive a confirmation email.

## 3. The Prize

3.1 The winning prize will be a £300 voucher to <u>Fallow</u>. For those that are not based in London, Planday will offer 1 year subscription to <u>CODE app</u> for up to seven team members.

3.2 The winning prize must be taken before 1st August 2025.

3.3 The winner must make their own reservation with their chosen restaurant and provide Planday with at least 2 weeks notice to arrange the voucher.

3.4 Planday will need more than 48 hours notice if the booking is canceled, otherwise there is a risk of paying a late booking restaurant fee which will be taken out of the £300, unless the winners choose to cover this.

3.5 The prize is non-transferable and non-exchangeable, and no cash alternatives will be provided.

3.6 We reserve the right to substitute prizes of equal or greater value if circumstances beyond our control require doing so.

3.7 Planday's decision on any aspect of the competition is final and binding, and no correspondence will be entered into about it.

## 4. Winner Announcement

4.1 The winner will be chosen at random and notified via the email address provided 2 weeks after the competition end date.

4.2 Planday will make two attempts to contact the winner via email.

4.3 If the winner does not respond to the emails informing them of their win within 7 days of the second email, they forfeit their right to the prize, and Planday reserves the right to select and notify a new winner.

## 5. Data Protection and Publicity

5.1 You agree that any personal information that you provide when entering the competition will be used by Planday in accordance with our <u>Privacy Policy</u> and solely for the purpose of this competition.

5.2 All entrants may request information on the winning participant by contacting Planday.

5.3 If requested by Planday, the winner agrees to release their name and business to any other competition participants or on Planday's social media accounts.

5.4 The winner's name and picture may be announced on Planday"s website and social media channels.

# 6. Limitation of Liability

6.1 Planday accepts no liability for any damage, loss, injury, or disappointment suffered by any entrants as a result of participating in the competition or being selected for a prize.

# 7. General

7.1 Planday reserves the right, at any time and without prior notice, to cancel the competition or amend these terms.

# 8. Governing Law and Disputes

#### 8.1 Governing law

The validity, interpretation, and performance of this competition shall be governed by and construed under the laws of the UK excluding its conflict of laws provisions. The United Nations' Convention on the International Sale of Goods shall not apply.

#### 8.2 Negotiations

Should a dispute arise between the Parties as to the interpretation or the legal effects of the competition , the Parties shall first seek to resolve such dispute through negotiations. If such negotiations do not succeed within ten (10) Working Days, or a different period agreed by the Parties, each of the Parties may request that the dispute be brought before (i) an independent expert appointed by the Parties, or (ii) submitted for mediation, cf. clause 8.3, or (iii) the UK Courts, cf. clause 8.4.

#### 8.3 Mediation

If a dispute related to this competition has not been resolved after negotiations, the Parties shall attempt to resolve the dispute through mediation administered through English Law.

#### 8.4 Competent courts

If a dispute is not resolved through negotiations, through mediation or by an independent expert, the dispute may be brought before UK courts, who will have exclusive jurisdiction.