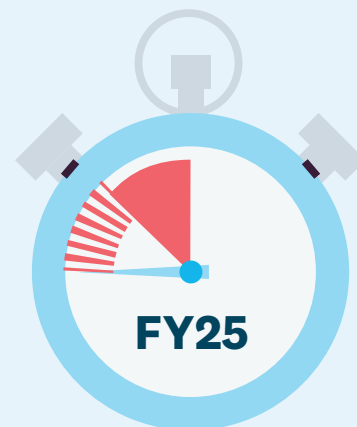


# Financial year calendar and the countdown to tax time



A lot of things need to happen between the end of financial year (EOFY) and tax time. Here are the work-on dates and deadlines to keep in mind when getting tax ready.\*

\*Where an Inland Revenue payment deadline falls on a weekend, we've adjusted the deadline to be the next business day. Please refer to Inland Revenue for more information.

## Key dates in February



- \* **Deadline for FY24 end-of-year income tax payment**  
(if you didn't use a tax agent or lost your extension of time)

● Chase late payments and write off bad debts

2025

## Key dates in March



- \* **Deadline for tax agent to lodge your FY24 income tax return**  
(with an extension of time)
- \* **EOFY25. Close your books for the year**
- Do a stocktake if you hold inventory

## April

**7** April 2025

**Deadline for your FY24 end-of-year income tax payment**

(if you have a tax agent or with an extension of time)

## May

If you plan to do your tax return yourself:

- \* make sure your FY25 accounting records show every transaction
- \* check for mistakes
- \* run bank reconciliation reports and other end of financial year reports
- \* work on your tax return



## June

If you use an advisor or tax agent, liaise with them around your FY25 financials



## July

**7** July 2025

Deadline for your FY25 income tax return

*(if you don't use a tax agent or don't have an extension of time)*

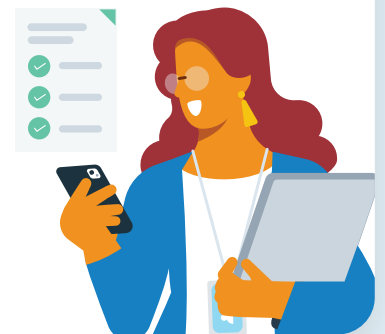
2025

## July – December

Your advisor or tax agent will:

- \* check that bank statement balance matches bank
- \* process year-end adjustments
- \* run a profit-and-loss report and balance sheet
- \* work on your tax return

Don't forget your regular PAYE, GST and provisional tax due dates



## Key dates in February



- \* **Deadline for FY25 end-of-year income tax payment**  
*(if you didn't use a tax agent)*

● Chase late payments and write off bad debts

2026

## Key dates in March



- \* **Deadline for tax agent to lodge FY25 income tax return**  
*(with an extension of time)*

\* **EOFY26. Close your books for the year**

● Do a stocktake if you hold inventory