
Xero For Good Ambassador Programme terms

By signing up to the Xero For Good Ambassador Programme, you agree:

1. The Xero For Good Ambassador Programme (**Programme**) is designed to connect New Zealand accounting and bookkeeping volunteers, who are Xero customers and part of the Xero Partner Programme, with New Zealand small businesses and entrepreneurs, who are in the most need and don't have the immediate resources and networks to access support, to share insights and guidance related to general financial knowledge.
2. Mentoring provided through this Programme is limited to general discussion and support.
3. Mentors must not provide any form of professional advice, including but not limited to financial, accounting, legal or taxation advice.
4. Mentors must comply with the principles and standards set out in Xero's Supplier Code of Conduct (available at: <https://www.xero.com/content/dam/xero/pdfs/legal/supplier-code-of-conduct.pdf>), as amended from time to time.
5. The Programme is intended for informational and support purposes only and should not serve as a substitute for professional advice.
6. Mentees are responsible for seeking and obtaining appropriate professional advice relevant to their specific circumstances and business needs.
7. Mentors are participating in the Programme on a voluntary basis to share guidance, support and experiences with mentees.
8. Mentors' views, opinions and guidance are personal to them and do not necessarily represent the views of Xero.
9. Mentees acknowledge and agree not to request or rely on mentors for financial, accounting or other professional advice.
10. Mentors commit to providing a minimum of 8 hours mentoring support over 8-12 months. Mentors may agree to provide additional support at their discretion.
11. While mentees are responsible for driving the relationship, both parties should aim to maintain regular communication and respond in a timely and professional manner.
12. The Programme requires commitment from both parties but the exact schedule and frequency of contact is flexible and should be agreed upon by both parties.
13. Mentors and mentees may share confidential information such as sensitive business information and personal details. To foster a trusting relationship, both parties agree to take reasonable steps to protect the other party's confidential information from unauthorised access, use or disclosure, and to use confidential information solely for the purpose of the mentoring relationship.
14. While the Programme is open to all small businesses, Xero and Mentorloop will prioritise matching small businesses who are in the most need and don't have the resources and networks to access support.

15. Xero and Mentorloop retain the right to reject or accept your application to participate in the Programme at any time in their absolute discretion.
16. Mentors and mentees will comply with all applicable law regulations and professional standards, including but not limited to data protection laws.
17. Mentorloop is permitted to share any feedback provided about the Programme with Xero.
18. Xero is committed to protecting the privacy of participants in the Programme. We collect, use, and disclose personal information in accordance with the New Zealand Privacy Act 2020 and [Xero's Privacy Notice](#). By participating in the Programme, participants consent to the collection and use of personal information as described in [Xero's Privacy Notice](#) and as necessary for the administration of the Programme and for general marketing purposes.
19. Xero retains all intellectual property rights in and to the Programme, including but not limited to the associated resources, materials, programme structure, design, and any related documentation. Mentors must comply with Xero's brand guidelines if they wish to promote their involvement in the Programme. Xero will provide mentors with access to the relevant brand guidelines.
20. To the maximum extent permitted by law, Xero will not be liable for any loss, damage, or liability of any kind suffered or incurred by any participant in connection with the Programme. This includes, but is not limited to:
 - Any reliance on advice or information provided by a mentor or mentee.
 - Any decisions made or actions taken based on such advice or information.
 - Any direct, indirect, incidental, special, or consequential damages.
 - Any disputes or disagreements between participants.
21. Participants are solely responsible for their own decisions and actions taken in connection with the Programme.
22. Participants indemnify Xero against all losses, costs (including legal costs), expenses, demands or liability that Xero incurs arising out of, or in connection with, a third party claim against Xero arising from participants' participation in the Programme, except for any gross negligence, wilful misconduct, fraud or material error that was solely the responsibility of Xero, its employees, contractors or agents. For this indemnity, Xero will take reasonable mitigation measures where possible.
23. Xero reserves the right to modify, suspend or terminate the Programme, in whole or in part, for any reason at any time. Where practical, Xero will provide 60 days prior written notice of any material changes or termination of the Programme.
24. Participants may voluntarily withdraw from the Programme at any time by reaching out to the Program Coordinator in Mentorloop to be removed from the programme. Participants can also make themselves unavailable for mentoring by following these steps outlined [here](#).
25. Xero reserves the right to remove participants from the Programme for any breach of these Terms or any breach of the Mentorloop terms and conditions.