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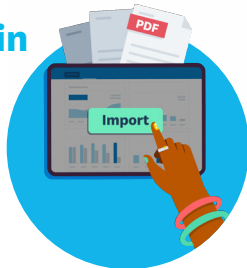
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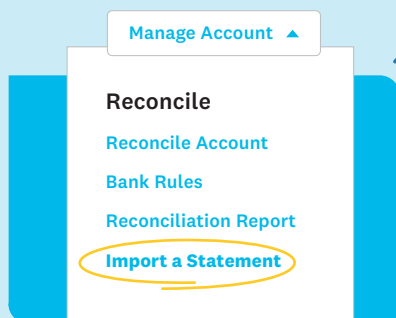
*Xero Ledger plans are excluded



How it works

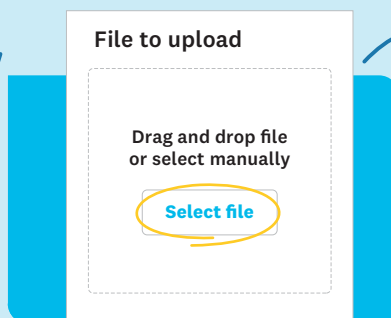
1 Select Import a Statement

Choose your bank account, click **Manage Account**, then select **Import a Statement**. It's recommended that you import a PDF statement from a [supported bank](#).



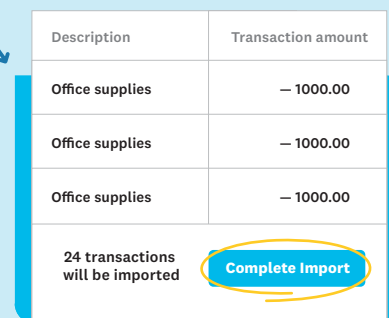
2 Select and upload your PDF

Click **Select file** or **Drag and drop** a file to choose a PDF file from your computer.



3 Review transactions and complete import

Review the imported transactions for accuracy. Then click **Complete Import**. You're now ready to reconcile your transactions.



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